**Job application form**

A close up of a sign

Description automatically generated

Strictly private and confidential

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name** |  | | | | |
| **Address** |  | | | | |
| **Postcode** |  | | | **Email address** |  |
| **Position applied for** | |  | | | |
| **Please give an indication of other posts you may be interested in** | | |  | | |

The Evangelical Alliance’s purpose is to promote evangelical unity and to represent evangelical concerns to the wider world of church, state and society.

## BASIC NOTES FOR COMPLETING THIS FORM

1. Please give as much detail as possible in each section.
2. Once completed, please email the form to [hr@eauk.org](mailto:hr@eauk.org)

## Evangelical Alliance

**176 Copenhagen Street, London, N1 0ST**

**Tel: 020 7520 3830**

**E-mail:** [hr@eauk.org](mailto:enquiry@eauk.org)

##### Registered Charity No. 212325

**Personal details**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Title** |  | **Surname** | |  | | **Preferred name** | |  |
| **Christian name(s) in full** | | |  | | | | | |
| **Daytime telephone no:** | | |  | | **Mobile telephone no:** | |  | |
| **Mobile telephone no:** | | |  | | | | | |
| **Do you have a current driving license? (yes/no)** | | |  | | | | | |
| **Do you have the right to work in the UK? (yes/no)** | | |  | | | | | |

**General information**

|  |  |
| --- | --- |
| **How did you hear about this vacancy? (If through an advert, state where)** |  |
| **If appointed, when would you be free to join the staff?** |  |
| **Why do you wish to join the Evangelical Alliance?** |  |
| **Have you had any previous contact with the Evangelical Alliance?** |  |

**Membership of professional body**

|  |  |
| --- | --- |
| **Please give details of membership of professional bodies, or organisations, including level of membership** |  |

**Education and training**

**Secondary school**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **School** |  | | **From** |  | **To** |  |
| **Address** |  | | | | | |
| **Examinations passed, including grades** | |  | | | | |

**16+ education (Sixth form/College)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **School** |  | | **From** |  | **To** |  |
| **Address** |  | | | | | |
| **Examinations passed, including grades** | |  | | | | |

**University/College (Higher education)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **School** |  | | **From** |  | **To** |  |
| **Address** |  | | | | | |
| **Examinations passed, including grades** | |  | | | | |

**Additional qualifications gained**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **School** |  | | **From** |  | **To** |  |
| **Address** |  | | | | | |
| **Examinations passed, including grades** | |  | | | | |

**Employment record**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name and address of present/last employer** | | | | |
|  | | | | |
| **Post held** |  | | **Present salary** |  |
| **From** |  | | **To** |  |
| **Duties** |  | | | |
| **Reason you wish to leave/have left** | |  | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **1) Name and address of previous employer** | | | | |
|  | | | | |
| **Post held** |  | | | |
| **From** |  | | **To** |  |
| **Outline of duties** | |  | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **2) Name and address of previous employer** | | | | |
|  | | | | |
| **Post held** |  | | | |
| **From** |  | | **To** |  |
| **Outline of duties** | |  | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **3) Name and address of previous employer** | | | | |
|  | | | | |
| **Post held** |  | | | |
| **From** |  | | **To** |  |
| **Outline of duties** | |  | | |

**Christian life and experience**

|  |
| --- |
| **Briefly describe the beginning and growth of your faith in Jesus Christ** |
|  |

**Church affiliation**

|  |  |
| --- | --- |
| **Name of church** |  |
| **How long have you attended?** |  |
| **Name of Minister/Pastor/Leader** |  |
| **Would they support your application? (yes/no)** |  |

|  |
| --- |
| **What involvement do you have in the life of your church?** |
|  |

|  |
| --- |
| **Give details of responsibilities held** |
|  |

|  |
| --- |
| **How are you seeking to live out your Christian faith at home, work, church and in your social life?** |
|  |

|  |
| --- |
| **Is there anything else we should know about you before considering your application?** |
|  |

**ASYLUM AND IMMIGRATION ACT 1996**

|  |  |
| --- | --- |
| **Do you require a work permit in the UK? (Yes/no)** |  |
| **If yes, do you have one? (Yes/no)** |  |
| **If you have one, what is the expiry date?** |  |
| **Please provide your national insurance number** |  |

**Other information**

Please outline the skills and abilities you have gained throughout your education, work experience, hobbies, interests, church life and how they fulfil the enclosed person specification. If necessary, you may use up to two A4 sheets.

|  |
| --- |
|  |

**Other information**

Please give details of referees. References will normally be taken up prior to the first interview.

**Your present employer (or past employer or college tutor/school head if still studying)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** |  | **Title** |  |
| **Job title** |  | **Phone number** |  |
| **Address** |  | | |
| **Postcode** |  | **Email** |  |

|  |
| --- |
| **If you do not want us to contact your employer until a formal offer has been made, please tell us below:** |
|  |

**A Christian friend**

(Who has known you for at least two years, or since your conversion experience)

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** |  | **Title** |  |
| **Job title** |  | **Phone number** |  |
| **Address** |  | | |
| **Postcode** |  | **Email** |  |

**Your minister/pastor/leader**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** |  | **Title** |  |
| **Job title** |  | **Phone number** |  |
| **Address** |  | | |
| **Postcode** |  | **Email** |  |

**Personal declaration**

I confirm that I am fully able to accept the enclosed Basis of Faith and Ethos and Practice of the Evangelical Alliance, and the facts set out in the application are, to the best of my knowledge, true and complete.

**Signed: Date:**

This document contains sensitive and personal data which will only be used by Evangelical Alliance’s personnel staff for recruitment, selection and statistical purposes. Please sign that you agree with this.

**Signed: Date:**

Keeping your data secure is very important to us. By providing your personal details you agree to allow the Evangelical Alliance to contact you either on the basis of the consents you have given us or for our Legitimate Interests in accordance with current data protection regulations. We will never make your personal data available for marketing purposes to external individuals or organisations.

Please read our [**privacy notice**](https://www.eauk.org/privacy-policy) for details of our use of your information.